

# EVENT PLANNING GUIDE

*Private & Corporate Events*



**CANA**  
VINEYARDS & WINERY  
OF  
*Middleburg*

FACILITY RENTAL INFORMATION

CANA VINEYARDS & WINERY

# Harvesting Good Cheer

*Look no further than Cana Vineyards for your private event. Take in the hillside views outside, visit our warm and welcoming tasting room, celebrate in our four-season Sunset Pavilion, or enjoy our private second floor Harvest Room with views.*





## *Wine & Other Beverages*

Enjoy our large selection of award-winning wine. The wine minimum is \$400 or \$10 per adult guest, whichever is greater. Parties of 15 or fewer guests do not have a wine minimum. Event wine is sold at 15% off retail price. Prices exclude Virginia State Tax (6%).

**While you may bring in non-alcoholic beverages, Virginia state law does not allow for any alcoholic product other than our own wine on premises, even if it is in a sealed bottle.** However, for an entire facility rental, you may serve beer and liquor with an ABC banquet license.

## *Food*

Daytime events may order lite fare from our tasting room or use drop-off catering. On-site, full-service catering is not allowed for daytime events. Entire facility rentals require the use of an approved full-service caterer.

## *Entertainment*

For entire facility rentals only, you are welcome to hire a DJ or musician, or bring your own music. You may also play a slideshow or presentation on our two 70" TVs—one in the upstairs Harvest Room and one in the main tasting room—when renting the entire facility.

## *Arriving & Departing*

Your event space becomes available for use at the beginning of the three hour rental period when hosting a daytime event. Entire facility rentals are allotted two hours of set-up prior to the event start time. We require that all decorations, food, and other belongings be removed by the close of your event.

## *Furniture*

Canva will provide tables and seating in a pre-approved arrangement to fit your rental space. We will discuss your party's needs when you book your event. Entire facility rentals include tables and seating for up to 200 guests.







## *Decorations*

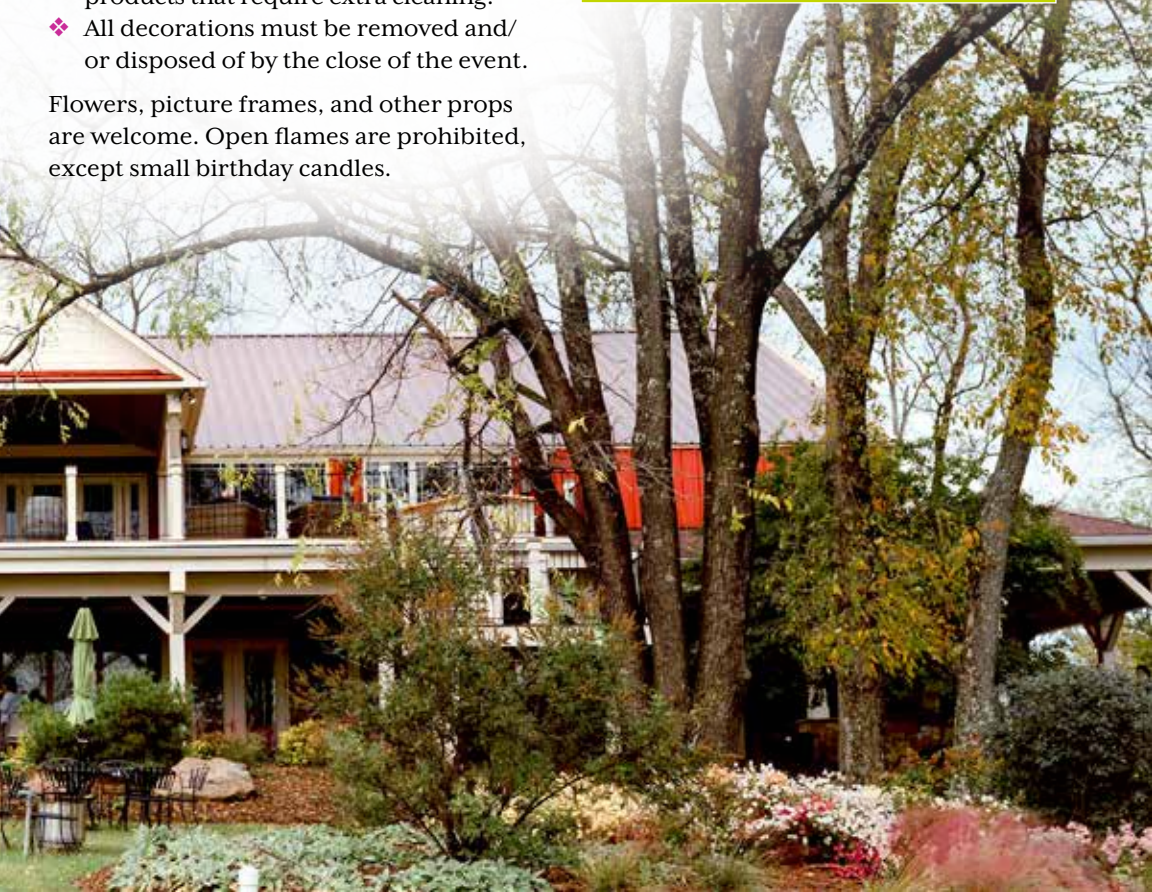
You are welcome to dress up our facility for your event. Please note:

- ❖ Nothing may be nailed, taped, or otherwise attached to doors, windows, walls or screens.
- ❖ Please refrain from using fireworks, glitter, confetti, or glitter/confetti-filled balloons, confetti cannons or other products that require extra cleaning.
- ❖ All decorations must be removed and/or disposed of by the close of the event.

Flowers, picture frames, and other props are welcome. Open flames are prohibited, except small birthday candles.

### **INTERESTED?**

Schedule a site visit to meet with our events team. Contact us at [events@canavineyards.com](mailto:events@canavineyards.com) or 703-348-2458. We look forward to hosting you!



## RENTAL OPTIONS & RATES

Cana Vineyards & Winery offers a beautiful location for your special event. We have several rental options available year-round, during daytime and evening hours. Host your birthday party, bridal shower, family reunion, or corporate meeting at the winery!

### ENTIRE FACILITY RENTAL

May - October	Weekdays: \$4,350	Weekends: \$5,100
November - April	Weekdays: \$3,600	Weekends: \$4,500

*We can seat up to 200 guests in the Sunset Pavilion. The rental period is three hours. Evening rentals begin at 6:30 p.m. or later and must conclude by 11:00 p.m. Events exceeding three hours or exceeding the scope of our private rentals will be billed at the next event tier. Meet with an events team member for details and planning. Wine minimums apply for groups greater than 15 guests.*

### HARVEST ROOM—DAYTIME EVENTS

Beautiful barn doors keep your event private and intimate. We offer a view of the vineyards and a private restroom for your guests.

The Harvest Room fee is \$675.

*Two rental periods available; 11:00 a.m.–2:00 p.m. or 3:00 p.m.–6:00 p.m. Wine purchases are additional. The maximum number of guests is 50.*

### 2<sup>ND</sup> FLOOR DECK—DAYTIME EVENTS

Overlooking the front lawn and vineyards, the 2<sup>nd</sup> Floor Deck has the best view on the property. All outdoors, the 2<sup>nd</sup> Floor Deck has two covered sections—a portico and gazebo—and two open air sections. The furniture is a versatile mix that can seat up to 40 guests comfortably.

The 2<sup>nd</sup> Floor Deck fee is \$675.

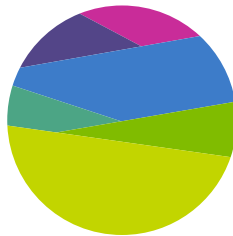
*The rental period is three hours. Two rental periods available; 11:00 a.m.–2:00 p.m. or 3:00 p.m.–6:00 p.m. Wine purchases are additional. The maximum number of guests is 40.*

### OUTDOOR PORCH—DAYTIME EVENTS

Our covered porch looks out over our vineyards and has a beautiful view of the Bull Run mountains. It is comfortable rain or shine. The Porch Alcove and the Bays are available for reservation.

Porch Alcove	\$250	Comfortably seats up to 12
Two Bays	\$375	Comfortably seats up to 22
Three Bays	\$495	Comfortably seats up to 32

*The rental period is three hours. Two rental periods available; 11:00 a.m.–2:00 p.m. or 3:00 p.m.–6:00 p.m. Wine purchases and a refundable damage deposit are additional.*



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